A meeting of the Economic Development Authority was held on July 12, 2016, at 4:00 p.m., in Meeting Room #246 of the Albemarle County Office Building, 401 McIntire Road, Charlottesville, Virginia.

**MEMBERS PRESENT**: Mr. Rod Gentry, Mr. Elton Oliver, Mr. Vernon Jones, Ms. Lettie Bien, Mr. Donald Long, Mr. Jim Atkinson, and Mr. David Shreve

**STAFF PRESENT:** Ms. Faith McClintic, Economic Development Director; Mr. Greg Kamptner, County Attorney; Ms. Beth Pizzichemi, EDO Project Information Coordinator; Mr. Jim Bowling, EDA Bond Counsel

**GUESTS:** John Martin (Albemarle County resident, Whitehall District)

**Establish Quorum and Call to Order.**

Having established a quorum, Mr. Gentry called the meeting to order at 4:06 p.m.

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**Approval of Minutes:** June 14, 2016

Mr. Gentry motioned to approve the minutes as drafted; Ms. Bien seconded the motion and, on voice call vote, the motion passed.

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**Old Business**

1. **Preparations for Joint Worksession with Board of Supervisors, Economic Development Authority – July 13, 2016**

Mr. Kamptner began discussion of the upcoming joint worksession by outlining his presentation for the Authority members. Ms. Bien followed by asking what their next steps were after the joint worksession. Mr. Kamptner and Ms. McClintic answered, stating that there would be a public hearing for ordinance amendments, scheduled for August 3, 2016, and that the Board of Supervisors may authorize the County Executive to make changes to the Fiscal Agreement. Mr. Long asked to be updated on the status of the Economic Development Strategic Plan, to which Ms. McClintic responded that this would be the focus of the joint meeting between the EDA, the Board of Supervisors and the Planning Commission on July 25, 2016. She went on to explain that at said joint meeting she would review with them her quantitative findings on Albemarle County’s standings in comparison to peer communities, the site inventory, and next steps moving forward.

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**New Business**

1. **Economic Development Authority Budget for Fiscal Year 2017**

Ms. McClintic presented a “first look” at the EDA’s budget for fiscal year 2017. After reviewing the line items, the Authority members discussed the future budget structure and fund uses, including possible payment of membership dues for CVPED, and the possibility of continuing or discontinuing the Community Investment Collaborative as a line item. In light of pending discussions with the Board of Supervisors concerning changes to the EDA structure and operational control, the group agreed to defer finalizing and adoption of the FY17 spending plan until a later date.

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**Other Matters.**

1. **CVPED Annual Meeting**

The members of the Authority discussed the annual CVPED meeting that took place on June 24, 2016 at the University of Virginia Research Park. Those who attended (Jim Atkinson and David Shreve) discussed their general enjoyment of the meeting and speaker presentations, and other Authority members noted the benefits of attending these types of events as both representatives of the Economic Development Authority and the community they serve.

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**Adjourn**

At 5:36pm, and with no further business to come before the Authority, Mr. Kamptner directed the EDA to adjourn to the Joint Meeting with the Board of Supervisors in Room 241 of the County Office Building on July 13, 2016 at 4PM. Mr. Gentry made the motion which was seconded by Ms. Bien, and the EDA adjourned to July 13, 2016.

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Assistant Secretary-Treasurer

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Date Approved