

**ALBEMARLE COUNTY**  
**ECONOMIC DEVELOPMENT AUTHORITY MINUTES**  
**June 21, 2022**  
**4:00 PM**  
**Electronic Meeting**

**Directors Present:** Don Long, John Mottola, Stephen McNaughton, George Ray, David Shreve

**Staff Present:** Jeff Richardson, County Executive; Doug Walker, Deputy County Executive; Roger Johnson, Economic Development Director; J.T. Newberry, Economic Development Principal Business Development Manager; Megan Gray, Economic Development Senior Business Development Manager; Ashley Perry Hernandorena, Economic Development Management Analyst; Richard DeLoria, Senior Assistant County Attorney; Diantha McKeel, Board of Supervisors Liaison to the EDA, Jack Jouett District

**Guests Present:**

1. **Establish Quorum and Call to Order**

Chair Long convened the meeting at 4:00 p.m. and read the following statement:

*Notwithstanding any provision in the EDA Bylaws to the contrary, as permitted under Virginia Code § 15.2-1413 and Albemarle County's Continuity of Government Ordinance, we are holding this meeting by real time electronic means with no Authority member physically present at a single, central location. All Authority members are participating electronically. All Authority members will identify themselves and state their general physical location during the roll call which we will hold next.*

*This meeting is being recorded and will be uploaded to the County's website.*

*The public has real time audio-visual access to this meeting over Zoom and real time audio access over telephone, both as provided in the lawfully posted meeting notice. The public is invited to offer live comment during the Public Comment period. Comments are limited to three minutes and must be germane to matters on today's agenda.*

Mr. DeLoria provided the roll call and confirmed a quorum.

2. **Matters from the Public**

Ms. Perry Hernandorena confirmed no speakers signed up or raised their hand to speak.

3. **Approval of Minutes**

Minutes from May 17, 2022, meeting were reviewed. Mr. Ray motioned to approve the minutes, which was seconded by Mr. McNaughton.

**MOTION:** The motion passed unanimously.

4. **Financial Report**

Mr. Shreve reviewed the financial report for the period ending April 30, 2022.

5. **New Business**

a. **Director's Report**

Mr. Johnson provided updates to the Authority on the following items:

- New EDO team member – Senior Business Development Manager, Megan Gray
- Continuity of Government Ordinance continued until September 1<sup>st</sup>. Mr. DeLoria confirmed that his expectation is that after that date, the Authority will be expected to meet publicly. He said the Authority will need to adopt a Remote Electronic Participation Policy to allow members to participate in meetings virtually if a medical, personal or travel need arises. Further discussion will continue at the Authority's next meeting in August.

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The Authority confirmed that there would not be a July meeting after a brief discussion.

**8. Adjournment**

There being no further business Chair Long moved to adjourn with no objection.

**The next meeting will be held August 16, 2022.**

DocuSigned by:  
Teste: Donald D. Long  
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Donald Long, Chairman

Approved:   
Roger D. Johnson, Assistant Secretary