

**ECONOMIC DEVELOPMENT AUTHORITY OF  
ALBEMARLE COUNTY, VIRGINIA  
RULES AND PROCEDURES**

**ARTICLE IV**

**APPLICATION PROCEDURES, FEES AND REQUIREMENTS**

**Section 4.1 Applications.** Each Applicant shall submit nine (9) fully and accurately completed Applications to the Authority at least fourteen (14) days before the Authority's meeting at which the Application is to be considered. Each Application shall include all requested exhibits. In the event all requested exhibits are not available or not to be made part of the public record, a statement of explanation will be attached to the Application. Applications must be submitted to the Authority through the Albemarle County Office of Economic Development at 401 McIntire Road, Charlottesville, Virginia 22902. Electronic versions of Applications and exhibits may be submitted to the Authority at [EconomicDevelopment@albemarle.org](mailto:EconomicDevelopment@albemarle.org) in lieu of filing hard copies with the Authority.

[Amended 12-14-2021]

(Readopted 09-02-2009; Readopted 07-11-2012; Readopted 10-02-2013; Amended & Readopted 6-9-2015; Readopted 8-17-2021; Amended 11-16-2021; Amended 12-14-2021).



**Economic Development Authority  
of Albemarle County, Virginia**

**RESOLUTION AMENDING ARTICLE IV OF THE RULES & PROCEDURES  
AND DELETING “NOTES TO APPLICATION”**

**WHEREAS**, the Board of Directors of the Economic Development Authority of the County of Albemarle, Virginia (“the Authority”), directed staff to develop a uniform bond issuance fee schedule for the Authority’s consideration.

**WHEREAS**, Staff discovered the Rules and Procedures contain an undesignated section of unknown origin captioned “Notes to Application” that were and remain contrary to the designated Rules and contain outdated filing directions.

**WHEREAS**, the Authority finds that including application filing directions in the body of the Rules and deleting the undesignated “Notes to Application” is prudent.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Economic Development Authority of Albemarle County, Virginia, amends Rule 4.1 to include application filing directions and to delete “Notes to Application” according to the attached.

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**MOTION**

I move that the EDA adopts this Resolution amending Rule 4.1 of the Rules & Procedures and deleting “Notes to Application” as attached.

[Vote Tally on Following Page]

I, Roger Johnson, do hereby certify that the foregoing writing is the Resolution duly adopted by the Economic Development Authority of Albemarle County, Virginia, by a vote of \_\_\_ to \_\_\_ with \_\_\_ abstention(s) as recorded below, at a meeting held on 14 December 2021.

\_\_\_\_\_  
Roger Johnson, Assistant Secretary

	Yes	No
Dir. Long	_____	_____
Dir. Ray	_____	_____
Dir. Shreve	_____	_____
Dir. Munson	_____	_____
Dir. Imhoff	_____	_____
Dir. McNaughton	_____	_____
Dir. Mottola	_____	_____